

## CONTENTS OF TRAINING CRATES

<b>Supplies</b>	<b>Where</b>	<b>Training Session</b>
<b>Expectation posters</b>	<b>Consultant crate</b>	<b>all</b>
<b>note cards to be used as table tents</b>	<b>Consultant crate</b>	<b>all</b>
<b>Stapler/staples</b>	<b>Consultant crate</b>	<b>all</b>
<b>Tape (masking and scotch)</b>	<b>Consultant crate</b>	
<b>Post-it notes</b>	<b>Consultant crate</b>	<b>all</b>
<b>Markers</b>	<b>Consultant crate</b>	<b>all</b>
<b>Scissors</b>	<b>Consultant crate</b>	<b>all</b>
<b>Paper clips</b>	<b>Consultant crate</b>	<b>all</b>
<b>Large envelopes (manila)</b>	<b>Consultant crate</b>	<b>all</b>
<b>Team participation Forms</b>	<b>Website</b>	<b>all</b>
<b>Evaluation Forms</b>	<b>OPI</b>	<b>all</b>
<b>Team training participation form</b>	<b>Website</b>	<b>all</b>
<b>CEU forms</b>	<b>OPI (signed by SBA)</b>	<b>all</b>
<b>Reimbursement Instructions</b>	<b>OPI</b>	<b>all</b>
<b>Large tablet</b>	<b>OPI (needs to be ordered ahead of time)</b>	
<b>Training Workbooks</b>	<b>OPI</b>	<b>all</b>
<b>Administrators Packet</b>	<b>OPI</b>	<b>Sessions 1 &amp; 3</b>
<b>Safety First Video</b>	<b>Consultant crate</b>	<b>Session 1</b>
<b>Pass the Buck</b>	<b>Consultant crate/master on website</b>	<b>Session 2</b>
<b>PBIS Assessment Form</b>	<b>Website/consultant notebook</b>	<b>all</b>
<b>Renewal Unit Sign Up Form</b>	<b>Website/consultant notebook</b>	<b>all</b>
<b>Session Sign-in Sheets</b>	<b>Website/consultant notebook</b>	<b>all</b>